GANA UNNAYAN SANGSTHA (PDA)

Community development in the haor region of Bangladesh

ESTABLISHED 1999

Annual Report

2024–2025

1 November 2024 to 30 October 2025

Livelihoods and water and sanitation programmes



Programme themes illustrated using imagery from the organisational profile.

BDT 800,000 in BNF grants

Three funded activity areas • Community development since 1999

Elongjuri, Itna, Kishoreganj, Bangladesh

01 / YEAR IN REVIEW

The year at a glance

During the reporting period, Gana Unnayan Sangstha (PDA) used Bangladesh NGO Foundation (BNF) support for sheep rearing, latrine construction and tube well activities. Together, these areas reflect our focus on household livelihoods and essential community services in the haor region.

Financial highlights	BDT
Grants received from BNF	800,000
Bank interest	49
Total income	800,049
Total expenditure	799,000
Closing bank balance	2,730

Where funds were used



Activity totals include the associated administrative costs reported in the financial statements.

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Reporting approach Financial figures relate to the stated reporting period. Historical experience and staffing figures are drawn from the organisational profile and are identified separately.

02 / LEADERSHIP

Message from the Executive Director

Dear colleagues, partners and friends,

I am pleased to present the Annual Report of Gana Unnayan Sangstha (PDA) for 2024–2025. This report brings together our programme expenditure, institutional background and governance information, and sets out the priorities that will guide our work in the coming period.

Since our establishment in 1999, PDA has focused on the needs of poor and marginalised communities. Our roots in the haor region shape our approach: development must respond to local circumstances, recognise people’s knowledge and create practical opportunities for families to improve their lives.

During this reporting period, support from the Bangladesh NGO Foundation financed sheep rearing activities, sanitation construction and tube well work. These areas connect household economic opportunity with basic services. The financial statements record BDT 800,000 in grants and BDT 799,000 in expenditure across the three activity areas.

Responsible use of resources remains central to our work. We recognise the importance of clear accounts, documented decisions and programme records that show what support has been provided. Our next priority is to strengthen the connection between financial reporting and evidence of results, including follow-up on livelihood assets and the continued use and maintenance of water and sanitation facilities.

We also want our planning to reflect the experiences of people who face barriers to participation. Women, persons with disabilities, older people and families in remote settlements should have opportunities to express their needs and influence the support intended for them. Practical attention to accessibility, dignity and feedback will help us make our programmes more responsive.

I extend my sincere appreciation to the Bangladesh NGO Foundation, our Executive Committee, staff, volunteers, community members and well-wishers. Your contribution sustains PDA’s work and our connection with the communities we serve. We look forward to continuing this cooperation and building a stronger evidence base for future programmes.

Thank you for your trust and support.

Mariyatul Kiftey Papiya

Executive Director
Gana Unnayan Sangstha (PDA)

03 / ORGANISATION

Who we are

Gana Unnayan Sangstha (PDA) is a non-political, non-profit voluntary development organisation established in 1999. We work to improve the social and economic conditions of disadvantaged communities through participation, education, skills development and the mobilisation of local resources.

Institutional identity	Details
Registered name	Gana Unnayan Sangstha (PDA)
Established	1999
Social Services registration	Kishoreganj-404; 9 August 2000
Youth Development enlistment	Kishore-304; 13 July 2009, as stated in the profile
Head office	Elongjuri, Itna, Kishoreganj-2390, Bangladesh

Our vision

An inclusive, poverty-free and environmentally sustainable society where people of every age, gender, religion and community enjoy equal rights, dignity and opportunities for a secure livelihood.

Our mission

To strengthen the capabilities of poor and marginalised people through community participation, education, training and access to resources, while supporting women and young people and promoting environmentally responsible development.

Our programme priorities

PDA’s organisational profile identifies education, health, livelihoods, agriculture and livestock, women’s empowerment, youth development, skills and ICT, water and sanitation, climate action, disaster management and community development as programme areas.

People and local capacity

Regular staff	Temporary staff	Volunteers	Total
5	7	20	32

Staffing figures are those reported in the organisational profile. They represent institutional capacity and are not a verified year-end headcount for this reporting period.

04 / PROGRAMME REVIEW

Livelihoods and essential services

Sheep rearing and livelihood support

BNF grant support of BDT 300,000 was recorded for the period from 1 November 2024 to 30 October 2025. Total expenditure was BDT 299,000, including administration. Sheep purchases accounted for BDT 210,000. Other recorded costs included transport, beneficiary surveys, an instructor’s allowance, vaccines and deworming treatment, and activity communication materials.

The activity was designed to support household livelihood opportunities through livestock assets. Follow-up on animal health, asset retention and household income will be important for assessing the benefits over time.

Latrine construction and sanitation

The separate account for 1 May to 30 June 2025 records BDT 300,000 in BNF funding and the same amount in expenditure. Recorded inputs include construction materials, sanitary fittings, fencing and roofing materials, masonry, carpentry and labour, surveys, transportation and administration.

The programme expenditure relates to the provision of sanitation facilities. Continued attention to facility use, privacy, accessibility and maintenance is necessary to sustain the intended benefits.

Tube well activities

The account for 1 August to 30 September 2025 records BDT 200,000 in BNF funding and expenditure. Tube well purchases accounted for BDT 138,950. Additional costs covered pipes and components, installation labour, platforms, transport, taxes and administration.

These expenditures supported water access infrastructure. Operational checks, water quality testing and maintenance arrangements are priorities for documenting service quality and continued use.

How programme results are reported

The financial statements identify expenditure on these activities but do not specify the number of sheep distributed, facilities completed or people reached. This report therefore presents verified financial information and programme purposes without estimating beneficiary totals or claiming measured changes in income, health or water quality.

05 / FINANCE

Financial stewardship

PDA received BDT 800,000 in grants from the Bangladesh NGO Foundation during the reporting period. Bank interest of BDT 49 brought total income to BDT 800,049. Total expenditure was BDT 799,000, leaving an income surplus of BDT 1,049.

Receipts and balance reconciliation	BDT
Opening bank balance at 1 November 2024	1,681
BNF grants received	800,000
Bank interest	49
Total resources including opening balance	801,730
Less total expenditure	799,000
Closing bank balance at 30 October 2025	2,730

Funding and expenditure by activity

Activity	Grant received BDT	Expenditure BDT
Sheep rearing and livelihoods	300,000	299,000
Latrine construction and sanitation	300,000	300,000
Tube well activities	200,000	200,000
Total	800,000	799,000

Expenditure totals above include administration within each activity account. The BDT 1,000 difference between grant funding and activity expenditure, together with BDT 49 bank interest, accounts for the BDT 1,049 income surplus.

Financial position and accounting

The closing fund balance and bank balance were both BDT 2,730. Cash in hand was nil. The notes to the financial statements state that accounts were prepared on an accrual basis, cash books and ledgers were maintained, and staff salaries were paid through bank accounts.

Source: Financial statements for 1 November 2024 to 30 October 2025 bearing the name of Hafiz Ahmed & Co., Chartered Accountants. This summary should be read alongside the complete financial statements and the auditor’s report.

06 / GOVERNANCE

Leadership and oversight

The notes to the financial statements identify an 11-member Executive Committee elected at the Annual General Meeting. The committee structure brings together leadership, financial oversight and responsibilities for organisational and community affairs.

No.	Executive Committee member	Designation
01	A K Mohiuddin	Chairman
02	Md. Odis Mia	Vice Chairman
03	Mariyatul Kiftey Papiya	Secretary
04	Md. Shahjahan	Finance Secretary
05	Md. Habul Mia	Office Secretary
06	Md. Jalal Uddin	Assistant Secretary
07	Shepali Akter	Organization Secretary
08	Sadir Mia	Social Welfare Secretary
09	Alal Uddin	Sports & Culture Secretary
10	Al Amin	Executive Member
11	Babul Mia	Executive Member

Committee roles are reported as listed in the financial statements.

Executive management

Mariyatul Kiftey Papiya
Executive Director

The Executive Committee provides the institutional governance structure, while the Executive Director represents management in this report. Clear reporting between programme delivery, finance and governance supports consistent oversight and responsible decisions.

Accountability priorities

PDA’s priorities include maintaining traceable expenditure records, linking support to beneficiary and facility records, and documenting how decisions are followed up. These measures will help members and partners review progress and understand how resources have been used.

07 / INSTITUTIONAL MEETINGS

Five meetings recorded in 2025

The corporate information in the financial statements records four Executive Committee meetings in 2025 and identifies 30 June 2025 as the date of the last Annual General Meeting. Together, these provide the basis for the five-meeting summary below.

Meeting	Record available in the financial statements
1 Executive Committee meeting	One of four Executive Committee meetings recorded for 2025
2 Executive Committee meeting	One of four Executive Committee meetings recorded for 2025
3 Executive Committee meeting	One of four Executive Committee meetings recorded for 2025
4 Executive Committee meeting	One of four Executive Committee meetings recorded for 2025
5 Annual General Meeting	Held on 30 June 2025

The numbering is for presentation only and does not establish the chronological order of meetings. Individual Executive Committee meeting dates, attendance and resolutions are not itemised in the financial statements. The four-meeting count is reported for calendar year 2025.

Purpose of institutional meetings

Executive Committee meetings provide a forum for programme oversight, financial review and organisational decisions. The Annual General Meeting provides a forum for membership-level review and the organisation’s governance processes. Specific resolutions are not attributed to any meeting in this report without the corresponding minutes.

Strengthening decision follow-up

For future reporting, PDA’s governance priorities are to record the date and attendance of each meeting, maintain signed minutes, identify the people responsible for agreed actions and review progress at subsequent meetings. A consolidated action register can connect committee decisions with programme and financial reporting.

Community accountability

Participation and feedback should inform programme design and review. Accessible information, opportunities to raise concerns and respectful handling of personal information are practical priorities for strengthening accountability to the communities PDA serves.

08 / INSTITUTIONAL EXPERIENCE

Experience and partnerships

PDA’s organisational profile describes experience across community development, education, relief, health, training and livelihoods. The examples below are historical institutional experience and are separate from the 2024–2025 expenditure reported in this publication.

Period	Area of work	Coverage in the profile
1999–2003	Integrated rural development	7 villages in Elongjuri Union
2004	Relief distribution	7 villages in Itna Upazila
2005–2007	Basic education	5 unions, 15 schools and 450 students in Karimganj
Not specified	Reaching Out of School Children	11 unions, 37 schools and 1,205 students in Karimganj
2008–2013	Health and vocational training alongside other activities	5 unions in Karimganj
2014–2019	Income generation and water and sanitation	5 villages and 105 families in Elongjuri

Reporting period funding partner

Bangladesh NGO Foundation (BNF) is the grant provider identified in the financial statements for the three activity areas covered by this report.

Historical cooperation and networks

The organisational profile names SDC, the World Bank, the Government of Bangladesh, JSKP, Khan Foundation and FNB in connection with earlier work or development cooperation. It also lists ALRP, Khan Foundation, FNB and Shishu Odhikar Forum under networks and memberships. These references describe the profile’s institutional record and do not imply active funding or endorsement for this reporting period.

Local presence

The profile places PDA’s work in Kishoreganj, including haor communities in Itna and surrounding areas. Local knowledge and community relationships provide a basis for planning activities that reflect household priorities and the practical conditions of the area.

09 / LOOKING AHEAD

Priorities for the next period

PDA’s forward priorities build on the activity areas documented this year and the need for clearer evidence of results. The following actions provide a practical direction for programme development and organisational improvement.

Priority	Planned direction
Sustainable livelihoods	Track livestock health, household use of assets and changes in livelihood opportunities.
Water and sanitation	Document facility numbers, functionality, water testing, accessibility and maintenance responsibilities.
Inclusion and participation	Seek input from women, persons with disabilities, older people and remote households.
Evidence and accountability	Link financial records with programme outputs, feedback and meeting action tracking.
Partnership development	Prepare needs-based proposals with clear budgets, outcomes and monitoring arrangements.

Contact PDA

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About this publication

This annual report covers 1 November 2024 to 30 October 2025. It draws on the 11-page financial statements titled 2024-2025.pdf and PDA’s organisational profile. Financial information, governance records and historical profile information have been presented according to their respective scope. No unverified beneficiary totals or impact statistics have been added.

Profile imagery is used to illustrate programme themes and is not presented as photographic evidence of activities during the reporting period. Forward priorities describe intended directions rather than completed results.